



ChildrenSong of New Jersey, Inc.

P.O. Box 134
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www.childrensong.org

**Parent Handbook
2009-2010 Performance Year**

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MEMBERSHIP INFORMATION

CHILDRENSONG ARTISTIC AND ADMINISTRATIVE STAFF

Title	Name	E-mail Address ¹
Artistic Director	Polly Murray	pmurray [at] childrensong [dot] org
Vocal Coach	Patty Januszewski	pj [at] childrensong [dot] org
Choir Accompanist	Nick Watts	nick [at] childrensong [dot] org
Chorus Manager	Patti Fuhrmeister	fuhrmeister [at] childrensong [dot] org
Chorus Coordinator	Cindy Lapp	attendance [at] childrensong [dot] org

CHOIR NAMES AND LEVELS

PRELUDE CHOIR (PC)

The Prelude Choir meets weekly from 5:30-6:30pm under the primary direction of the Artistic Director. This group is for children ranging in age from 7 1/2 to 11 who need practice in pitch matching, tone production, and reading music. This ensemble performs at the annual December and June concerts as well as some additional venues, such as the Zoo, Discovery Museum, Riversharks Stadium, and nursing homes. Members of this choir also participate in our annual Songfest. This group is considered our “beginning choir” and practices with the Allegro Choir.

ALLEGRO CHOIR (AC)

Allegro Choir meets weekly from 5:30-7:00pm, under the direction of the Artistic Director. The age range is 9 1/2 to 12 years old. These choristers are refining their basic competency in pitch intermediate-level ensemble. The repertoire is generally on the “light” side, but challenging. This group performs at the annual December and June concerts, seasonal outdoor festivals, nursing homes, and the Zoo and at the Riversharks Stadium. Allegro Choir combines with Prelude for most of the weekly rehearsals and Concert Choir for a portion of the rehearsals and seasonal performances. They also participate in the annual Songfest.

CONCERT CHOIR (CC)

The Concert Choir meets weekly 6:30-8:30pm, under the direction of the Artistic Director. The children range in age from 11 1/2 to 18 years. These choristers are able to sing accurately and in-tune, utilizing an excellent tone and vocal technique. Concert Choir is ChildrenSong’s advanced ensemble. They perform challenging repertoire in various foreign languages, utilizing multi-part harmonies, with some music performed *a cappella*. This group has the most challenging performance schedule: they perform at the annual December and June concerts, seasonal outdoor festivals, the Zoo, Riversharks Stadium, nursing homes, special engagements, and they are the only choir that participates in the annual tour. This choir requires the greatest commitment of all the ChildrenSong choirs.

¹ To prevent spam, e-mail addresses are written as **name [at] example [dot] com**. Simply change [at] to the @ sign and change [dot] to a period (.).

CANTATE SINGERS (CS)

The Cantate Singers meet weekly 8:00-9:00pm, under the direction of the Artistic Director. Cantate Singers is for our most advanced musicians of ChildrenSong. This group includes male singers with changed or changing voices. To be eligible for the Cantate Singers, choristers must have the ability to match pitches accurately, in-tune, and with a good tone quality. They should have an advanced ability to read notes and be able to follow their parts in a score. Choristers are expected to maintain their part among other voice parts being sung at the same time.

COMMITMENT TO CHILDRENSONG

Your commitment to ChildrenSong must be a strong one. A limited number of children are placed in each of the three choirs according to ability level and commitment to the group. ChildrenSong performances are a group effort. If a chorister misses a major ChildrenSong concert due to another activity's commitment, that child is letting the entire group down. ChildrenSong is not merely a large group of kids singing together, but an ensemble of talented young singers creating the art of song. If your child makes a commitment to ChildrenSong, he/she is expected to fulfill his/her commitment to the weekly rehearsals and the concerts for at least one semester.

ATTENDANCE POLICY

REHEARSAL AND CONCERT ATTENDANCE

All choristers are required to attend ChildrenSong's regular rehearsals. Rehearsals are scheduled for every Monday night (except for major holidays) and one Saturday per month. Rehearsal times occasionally run over especially prior to a major concert. If it is necessary for your chorister to leave rehearsal at any time please see the chorus manager and they will dismiss your child from rehearsal. Other rehearsals may be scheduled as needed. Choristers are permitted to miss three rehearsals per semester. Please note that there is rehearsal scheduled on Martin Luther King Day, but not Presidents Day or Memorial Day. A winter storm make-up rehearsal will be scheduled if we have to cancel due to weather.

Final rehearsals, Winter and Spring Concerts, Workshops, Recording Sessions and some other important concerts on the calendar are MANDATORY, as marked. That means everyone MUST participate. Please check these dates and clear your calendar for them. Winter and Spring major concerts will NOT be excused for any other reason except for extreme illness the day of the concert. Please consult Mrs. M if you anticipate a conflict with a concert. . If your child has a conflict with the Winter or Spring Concert that cannot be resolved, he/she will be dismissed from the Chorus and will need to re-audition to return for the following semester. The major concerts are the culmination of an entire semester of work; if a child cannot participate in a major concert, there is no reason for the child to participate in ChildrenSong.

NOTIFICATION FOR ABSENCE

It is your responsibility to notify the ChildrenSong staff should your chorister miss a rehearsal or performance. If you are unable to notify ChildrenSong beforehand, please contact the staff as soon as possible after the absence.

Please email (*attendance [at] childrensong [dot] org*) to report an absence. This email is linked to several people and will notify the director, manager, and lead parents as to your child's absence.

MAKE-UP LESSONS

A make-up lesson becomes **mandatory** when a child has missed three or more rehearsals. It is the responsibility of parent and child to schedule the make-up lesson by emailing Mrs. M. Please keep track of your child's absences or check with the attendance personnel to determine whether a make-up lesson is needed. Three evening sessions are set aside during each semester for make-ups at a nominal fee of \$10/singer for an hour group lesson. Consult the Calendar for scheduled make-up dates. Please sign up in advance, so we know to expect you.

GENERAL NOTES ON ATTENDANCE

Participation in the concerts, whether formal or informal, is the most important part of being in ChildrenSong. The commitment should be taken seriously. We understand that conflicts occur and children get sick, which is of course excused, but notification must still be made prior to all concerts. Your child is in ChildrenSong because he/she loves to sing and perform. We need the whole team to put on a good show. If you have questions or concerns about the commitment, please call the voicemail or email your child's Director or the attendance chairperson (*attendance [at] childrensong [dot] org*).

Please understand that participation in ChildrenSong is important to the overall performance of the ensemble. When children are absent, a greater burden is placed on other children of the same voice part and this creates weakness in the section. When the Director chooses the voice parts for the children, she takes into account the strength of the child's voice, the number of children on a part, and blend of particular children in a section.

BEHAVIORAL EXPECTATIONS

- ChildrenSong is a semi-professional chorus that requires excellent behavior from its members. Choristers are expected to behave appropriately at all times during choral rehearsals and functions.
- **Cell phone and iPod usage is prohibited during rehearsals and must be turned off**, violation of the policy warrants confiscation of cell phone/iPod by the staff until the conclusion of rehearsal.
- Excessive talking, tardiness, and inattentiveness will result in one verbal warning. If the behavior continues, the parents will be contacted to discuss the behavior. If the behavior persists, the chorister will be dismissed from ChildrenSong.
- Other inappropriate behavior will be dealt with immediately. The parents will be contacted and the chorister may be dismissed from ChildrenSong at the sole discretion of the Artistic Director. There will be absolutely no refunds if a child is dismissed from the chorus.

PARKING AND PICKUP AT CENTRAL ELEMENTARY SCHOOL

For safety reasons, it is best to park your car and come in to pick up your child, especially for the Prelude Choir singers. Please talk to your child about a mutual place to meet (hallway or gym) if you are running late. Parking is

available in the Municipal Lot adjacent to the building. Parents and choristers may enter through the side door. **Please DO NOT back up out of the driveway or drop off / pick up your child at the door or in the driveway. It is dangerous**

FACILITIES AT CENTRAL ELEMENTARY SCHOOL

Under our agreement with this establishment, ChildrenSong is permitted to use only certain limited areas and only at specified times. We must leave our areas as we found them, with chairs put away, trash picked up and floor swept if needed. Bathrooms must remain in good condition. If you see a problem in the bathroom, please notify a staff member as soon as possible, so it can be taken care of. All tables used in the hallway must be put back in the music room after use.

REHEARSAL CHAPERONE DUTIES

At the beginning of each semester, parents are called upon to serve as chaperones for rehearsals. The following duties are the responsibility of the chaperone on duty:

- Assist the director/staff in passing out music, finding missing folios, obtaining a folio for a child that is new, and taking note of the folio number for our records.
- Stand near choristers who are inattentive or who may be talking during rehearsal. If they don't stop, tap them on the shoulder. The director should be notified immediately after rehearsal if inappropriate behavior persists.
- Help clean up excess papers and straighten up after rehearsal.
- Remain at rehearsal until all the children in the choir for which you are responsible have been picked up.
- Saturday rehearsal and Summer Camp chaperones: supervise children if they go outside for short breaks. Check to make sure all is cleaned up.

PROMOTION TO ALLEGRO AND CONCERT CHOIRS, CANTATE SINGERS

Choristers in Prelude and Allegro Choirs will be permitted to audition for Allegro and Concert Choirs at the conclusion of each semester provided their attendance and behavior at rehearsals and concerts has been satisfactory and they meet the minimum age requirement to advance. The minimum age to advance to Allegro Choir is age 9 1/2 or during 4th grade and the minimum age to advance to Concert Choir is age 11 1/2 or during 6th grade. Auditions are held soon after both major concerts (December and June) or during the final few rehearsals of each semester. Mrs. J will pull children out in small groups and assess/recommend singers for advancement.

Concert Choir members presently in 8th through 11th grade may audition for the Cantate Singers. Auditions are held in September and January with Mrs. Murray and Mrs. J.. To be eligible for the Cantate Singers, choristers must have the ability to match pitches accurately, in-tune, and with a good tone quality. They should have an advanced ability to read notes and be able to follow their parts in a score. Choristers must be able to sing independently against other parts during ensemble singing. Singers must be in good standing with concert and

rehearsal attendance. Singers who miss a concert for any reason other than major illness will not be permitted to audition or continue with Cantate Singers. Excessive absences will result in dismissal from the ensemble and singer will not be permitted to re-audition for one semester until satisfactory attendance is attained. Choristers must be able to sing independently against other parts during ensemble singing.

When an advancement is suggested, the Artistic Director and Vocal Coach will evaluate both the chorister's commitment to ChildrenSong and their skill level. The choristers will be rated by the directors and assigned a score. Due to the limited number of positions in each choir, not all children who audition will advance. Those who do not advance will be advised of the needed areas of improvement. The directors' assessment is final.

ATTENDANCE AND BEHAVIOR ASSESSMENT

Choristers will be considered for advancement based on their commitment to ChildrenSong. They will be assessed on the following criteria:

- Attendance at rehearsals and concerts
- Effort to make up lessons, when they are scheduled
- Behavior and attitude in rehearsals and concerts
- Readiness to advance

SKILL LEVEL ASSESSMENT

Choristers will also be considered for advancement based on their ability to meet the skill requirements for the next level. Children will be asked to sing exercises found on the website page *How to Audition*. They will also be tested on their ability to match pitch and sing melodic patterns.

AGE AND VOICE REQUIREMENT

Choristers entering any of the choirs will be allowed to stay with ChildrenSong, as long as the director is in agreement, until age 18 in the Concert Choir, or until his/her voice changes or becomes too mature for the ensemble. Boys can advance to Concert Choir as early as age 11, if fully prepared.

ANNUAL CHOIR CAMP

ChildrenSong utilizes one week at the end of the summer for pre-season instruction due to the shortness of the season before the Winter Concert. We aim for 20 rehearsals per semester to successfully prepare for a show. Without camp, it would be 15 and not nearly enough preparation. In addition, this extra time is used to enhance musicianship skills and team building. This week of rehearsals gives everyone a head start for the year, so the children do not feel overwhelmed when they start school. The choristers are given a chance to learn their music, establish a group tone, and even take time each day to socialize and meet new friends.

Choir Camp for 2009 will be held from August 24 through August 28 at Central School (3 Lincoln Ave, Haddonfield). The camp will run daily from 8:30am-11:30am for Concert Choir; 10:00am-noon for Allegro Choir; and 10:30am-

noon for Prelude Choir. Lunch will not be provided. There may be group activities scheduled during the week, with details to be distributed with registration information. Although attendance at Camp is mandatory, we know that conflicts arise that cannot be resolved. Therefore, days missed at camp count towards Fall semester absences and must be made up during fall make-up days (i.e. for each day missed you must attend a Fall make-up to cancel the absence). If you do not attend camp you must attend all Fall semester make-ups and are only eligible for 1 other absence during the semester. The cost of each make-up session is \$10 payable directly to the director at the time of the make-up.

MAINTAINING MEMBERSHIP

Membership in ChildrenSong is both a privilege and an honor. Choristers represent the Chorus in rehearsals, performances, and on trips, and must exhibit exemplary behavior at all times. Poor behavior reflects on the entire group and will not be tolerated.

If poor behavior is observed, a parent conference by phone or in-person will follow as soon as possible after the occurrence. The chorister will be warned and, if the occurrence of poor behavior is repeated, the child will be dismissed from the chorus at the sole discretion of the Artistic Director.

In addition, parents must take responsibility for ensuring all tuition and fee payments are received in a timely fashion. Failure to settle any balances when required may result in your child’s suspension from the Chorus.

CONCERT ATTIRE

To ensure the Chorus’ appearance is uniform, specific attire is required for each choir in ChildrenSong. As each child progresses from Prelude to Concert Choir, the attire becomes more formal. ChildrenSong will provide certain items, as indicated below, while other attire may be purchased on your own.

Fittings will take place during camp or by appointment with the Concert Attire Committee. Attire fees are payable to “ChildrenSong of New Jersey, Inc.” and are due within the first two weeks of joining the chorus. No attire will be issued without payment in full.

There is also the opportunity to purchase used attire, depending on availability. If you are interested in this, please contact *treasurer [at] childrensong [dot] org* for more information.

Choristers are expected to be well-groomed at concerts. Clothes are to be ironed and buttoned. Shirts must be tucked in. Natural-colored hair bands and make-up are acceptable. Face and hair sparkles and large or shiny earrings are not acceptable. Low-heeled shoes are highly recommended.

The required attire for each choir and performance type is listed below. **Items that must be purchased from ChildrenSong are marked with an asterisk (*).**

Choir / Performance	Girls	Boys
Concert Choir (Major)	<ul style="list-style-type: none"> ChildrenSong vest and floppy tie * 	<ul style="list-style-type: none"> ChildrenSong vest and bow tie *

Choir / Performance	Girls	Boys
Concerts and Tours)	<ul style="list-style-type: none"> • Tuxedo shirt * • Palazzo pants * • Black shoes with black stockings or socks 	<ul style="list-style-type: none"> • Tuxedo shirt * • Flat black trouser pants with black belt • Black shoes and black socks
Cantate Singers (Major Concerts and Tour)	<ul style="list-style-type: none"> • Formal Concert Attire 	<ul style="list-style-type: none"> • ChildrenSong tie* • Tuxedo shirt* • Black jacket and pants/suit • Black shoes and black socks
Allegro Choir (Major Concerts)	<ul style="list-style-type: none"> • ChildrenSong floppy tie * • Tuxedo shirt * • Palazzo pants * • Black shoes with black stockings or socks 	<ul style="list-style-type: none"> • ChildrenSong bow tie * • Tuxedo shirt * • Flat black trouser pants with black belt • Black shoes and black socks
Prelude Choir (Major Concerts)	<ul style="list-style-type: none"> • ChildrenSong Polo Shirt • Plain Black pants with belt if necessary • Black shoes and black stockings 	<ul style="list-style-type: none"> • ChildrenSong Polo Shirt • Flat black trouser pants with black belt • Black shoes and black socks
All Choirs (Informal Performances and Events)	<ul style="list-style-type: none"> • ChildrenSong polo shirt * • Nice blue jeans (no tears) • Shirt must be tucked in • Sneakers 	<ul style="list-style-type: none"> • ChildrenSong polo shirt * • Nice blue jeans (no tears) • Shirt must be tucked in • Sneakers

A note about informal performances: Most informal venues are jeans (fall/spring) or any color shorts (late spring/summer). Check the announcements carefully for specific informal attire. We will do our best to give advance notice for specific concert attire requirements. Formal attire will ALWAYS be the same.

PERFORMANCES

CALENDAR OF EVENTS

A schedule of events is included with our registration packet and is available on our website, www.childrensong.org. This calendar has the events for the entire season and is updated as needed. Choristers will be informed of revised schedules and they will be available at rehearsals.

CONCERT CHOIR TOUR

Every year the Concert Choir travels to participate in a choral festival with other singers from around the country, or a musical tour of new places. The approximate cost of the trip will be announced during the Fall semester. Choristers can reduce the cost by extensive fundraising during the season. The tour fee is generally broken down into several small payments. Please look for more information to come about the **2010 Niagara Falls Tour**. Tours are optional, though there is always a minimum number of choristers that are needed to participate in order for

the trip to take place. *Why go on tour?* Touring gives the kids an opportunity to exhibit life skills by living with others who are not necessarily family members for a short period of time as well as an opportunity get to know other singers within our own chorus and make friends in other choruses participating in the same festival. Tours also give the opportunity to work with a famous clinician and to learn more challenging music and to study his/her voice intensely. Allegro Choir singers who enter Concert Choir in January will also be given the opportunity to tour with Concert Choir.

Staff members and parents (a limited number determined by the director) chaperone the tour group.

HONOR CHOIRS

Honor Choirs offer additional performance opportunities for selected choristers. These choirs usually audition in the Fall by CD, for festivals in the Spring. Singers are responsible for paying all audition, CD, mailing, lodging, transportation, and participation fees as set forth by the Director and festival. Singers must remain in good standing with attendance and behavior in ChildrenSong during the duration of the festival participation (including rehearsals leading up to the performance). Singers who are not in good standing will not be permitted to continue in the honor choir program.

FINANCIAL INFORMATION

TUITION AND FEES

TUITION

Your child's tuition includes a one-year membership in ChildrenSong, vocal music instruction, a ChildrenSong polo shirt (for new members), and use of sheet music and a notebook.

MUSIC AND NOTEBOOKS

Notebooks must be kept in perfect condition throughout the course of the year. **No writing in the notebooks or covers.** Any damage incurred during the semester will result in a \$5 replacement charge for the notebook and each piece of music. The only writing in the sheet music itself should be musical markings. **Artistic drawings or text must not be written in sheet music.** Only **pencil** markings are permitted in the music (no pen or highlighters except on photocopied music). There will be a \$25 replacement fee for lost or unreturned music at the end of the semester.

CONCERT ATTIRE FEES

Specific concert attire is required for all ChildrenSong choristers, depending on the choir your child participates in. Please see the **Concert Attire** section for the required apparel. Concert attire fees are listed on the registration form and must be remitted with the chorister's tuition to ensure that the attire will be available early in the Fall. Slightly used attire may be purchased based on availability, please see the Treasurer or Attire Chairperson for information.

PAYMENT SCHEDULE

Payments are due according to the following schedule:

- August 24th:** Full tuition is due + concert attire fees for AC and CC
- August 24th:** 1st Extended Payment Plan (EPP) payment + concert attire fees for AC and CC
- Sept. 15th:** 2nd EPP payment
- October 15th:** Final EPP payment

Regular tuition payments may be made online (starting August 1st) using PayPal, by check (payable to ChildrenSong of New Jersey) or cash. EPP payments must be made by check or cash.

Should you require an extended payment schedule, please contact Patti Fuhrmeister at *treasurer [at] childrensong [dot] org* to discuss arrangements.

TUITION DISCOUNTS

Multiple Siblings: This discount is available if you have more than one child enrolled in any of the ChildrenSong choirs at the same time. You will receive a discount off your total bill of \$25 per child for the second child and each subsequent child.

Choir Referral Credit: This \$25 Tour Credit is available when you refer an individual to ChildrenSong and they become a fully paid new member.

SCHOLARSHIPS/EXTENDED PAYMENT PLAN

ChildrenSong is committed to ensuring that choristers with financial need receive aid so that they may sing with us. Full or partial scholarships are awarded solely based on need. Scholarship recipients must attend all concerts and adhere to the attendance policy to remain in good standing. **If a singer does not attend a mandatory function or does not complete the make-ups, the singer will not be eligible for scholarship the following season.** Makeup costs are not included in the scholarship offering. If a singer needs to attend a makeup due to conflicts, he/she is responsible for the \$10 makeup fee. Families who receive financial aid will be expected to assist at a meaningful level with various ChildrenSong activities such as rehearsals, concerts and other events or fundraising activities.

Additionally, an extended payment plan is available for families who do not qualify for financial aid or choose not to apply for a scholarship, but need assistance in meeting the Chorus costs.

Initial payment is due August 24, 2009 with subsequent payments on the 15th of September and October. All balances due no later than November 1, 2009.

If you wish to receive aid or apply for extended payments, please complete the Application for Scholarship and Extended Payment Plan form available on our website or from the Treasurer. If you need assistance with this process please contact *treasurer [at] childrensong [dot] org*.

TUITION EXCHANGE

Parents who opt to serve in various leadership positions within the chorus are eligible to receive a credit for a portion of their child's tuition, depending on the position filled. Please email Patti Fuhrmeister (*treasurer [at] childrensong [dot] org*) if you are interested in this.

BOUNCED CHECKS

ChildrenSong accepts checks as payment for tuition and other fees. However, if a check bounces, the family is responsible for the original amount of the check as well as any additional fees imposed by the bank. All bank fees incurred by ChildrenSong for returned checks are the responsibility of the issuer. Notification of fee will be given and must be paid prior to redeposit of returned item or issue of new check/cash payment.

FUNDRAISING

Fundraising is an important part of ChildrenSong membership. Tuition payments account for only 50% of the group's working budget! Most of the money for the chorus comes from fundraising projects and from grants. Successful fundraising allows us to offer our choristers the following:

- Exciting programs such as our SongFest held each spring.
- More new and challenging music to sing.
- Scholarships to those in need and payment programs to ease families cash flow.
- Lower tuition costs. Compared to private music training or local arts and dance programs, ChildrenSong is still a bargain.

All choristers are required to support the chorus by participating in the fundraising activities or by paying the mandatory buyout fees. Some fundraising projects planned for this year include:

- Fall food and gift fundraiser;
- Sponsorships (ads) for the Winter and Spring concert program books;
- Spring Fundraiser Night (our major fundraising event for the year);
- Wawa Hoagie, soft pretzel, and water bottle sale

In addition, Concert Choir members can receive tour credit by participating in the fundraising projects. The credit is applied directly against their tour costs for choristers who would like to travel with ChildrenSong in the summer. In other words, choristers who have not yet moved up to Concert Choir this year or Concert Choir choristers who cannot participate in the summer 2010 tour can expect to have the tour credits they earn during the 2009-2010 season "banked" for future use on the next available tour. **The Spring Fundraiser Night scheduled for Saturday, April 17, 2010 is the optimal chance for choristers to earn tour credits through soliciting Live and Basket Auction items.**

If your family can not participate in the fall fundraiser, a buyout option is available.

VOLUNTEERING

ChildrenSong needs your help to continue to give our choristers a high quality experience and to keep tuition low. **Your support is important to the organization.** ChildrenSong requires that each family volunteers at least three times a semester. Generally, we will ask families to volunteer once during the semester for chaperone duties and two times for another activity of their choice. You can volunteer by signing up when events are posted or by contacting our manager. Areas needing volunteers: coordinating a fundraising event, ticket sales at concerts, concert snack sales, ushering, join a planning committee for fundraising dinner, rehearsal chaperone, concert chaperone.

TUITION REFUNDS

If your child leaves the chorus, refunds are available according to the following schedule, as long as all materials are returned.

Request Date	Amount
Up to September 30	\$100 of the tuition payment will be retained (the cost of camp + 4 rehearsals) or prorated at the manager's discretion.
After September 30	Absolutely no refunds will be given, except for mid-year voice changes for boy singers.

In order to receive a refund, the sheet music, folio, and vest (for CC only) must all be returned in complete and satisfactory condition. In addition, written notice by letter or email to ChildrenSong that your child wishes to discontinue membership in ChildrenSong must be provided **before** the due dates above. Upon receiving such notice, a staff member will contact you and arrange for the return of the music materials and a refund of any applicable tuition.

COMMUNICATION

E-MAIL ANNOUNCEMENTS

If you provide ChildrenSong with your email address, you will be subscribed to the ChildrenSong mailing list. By joining the list, you are eligible to receive weekly announcements, communicate directly with your child's director, and receive last-minute reminders about events, "spur of the moment" requests for help, and special performance opportunities.

The list is solely for use by ChildrenSong and your address is kept private from outside sources as well as other list members. The list is moderated to ensure that inappropriate content is not distributed.

Make sure to send an email to Ed Lally (*webmaster [at] childrensong [dot] org*) or Patti Fuhrmeister (*fuhrmeister [at] childrensong [dot] org*) to be added to the list or for any address changes.

Find us on Facebook, too!

INCLEMENT WEATHER

In case of inclement weather, check your email messages or call the chorus voicemail number (856-216-1140) after 4:00pm to determine the status of that evening's rehearsal or performance.

VOICEMAIL/EMAIL

To reach a staff member by phone, please call 856-216-1140 and leave a message. Email is the QUICKEST way to reach Mrs. Murray or any staff member. See email addresses below.

WEEKLY ANNOUNCEMENTS AND PARENT MEETINGS

Weekly announcements will be distributed via email each Sunday during the semester. **This is our main information link to you.** Please be sure to check your email regularly for updates. These announcements are important for rehearsal changes, performance opportunities, and reminders of upcoming events.

Parent meetings are held once a month to discuss important Chorus developments, schedule and event updates, fundraising plans, etc. Please check the calendar for scheduled parent meetings.

EMAIL CONTACTS

Department	Email Address
Attendance	attendance [at] childrensong [dot] org
Auditions	auditions [at] childrensong [dot] org
Concert Attire	treasurer [at] childrensong [dot] org
General Information Requests	info [at] childrensong [dot] org
Fundraising	fundraising [at] childrensong [dot] org
Polly Murray, Artistic Director	pmurray [at] childrensong [dot] org
Patty Januszewski, Vocal Coach	pj [at] childrensong [dot] org
Ed Lally (Website/Mailing List Information)	webmaster [at] childrensong [dot] org
Patti Fuhrmeister, Treasurer/ Chorus Manager	fuhrmeister [at] childrensong [dot] org

MAILING ADDRESS

Please send any correspondence or payments to:

ChildrenSong of New Jersey, Inc.
PO Box 134
Haddonfield, NJ 08033

BOARD OF TRUSTEES

ChildrenSong is managed by an appointed board of trustees. The trustees meet monthly to discuss business affairs of the Chorus, including review of Chorus finances, tour and concert planning, and issues raised by parents.

Current Members are:

Name	Title	Phone	Email Address
Denise Levin	President	856-566-1993	dlevin [at] childrensong [dot] org
Mark Hatoff	Vice President	856-866-9186	mhatoff [at] childrensong [dot] org
Patti Fuhrmeister	Treasurer	609-221-2586	treasurer [at] childrensong [dot] org
Sarah McGovern	Secretary	609-932-5557	secretary [at] childrensong [dot] org
Polly Murray	Artistic Director	856-816-8667	pmurray [at] childrensong [dot] org
Christine Clapp	Member	856-429-6416	cddclapp [at] verizon [dot] net
Annabelle Estacio-Touhey	Member	856-953-7727	ktouhey12 [at] comcast [dot] net